Payroll Features

- ☑ Employee Information with photograph
- ☑ Employee segregation by department, job and category
- ☑ Basic Salary (Monthly & daily)
- ☑ Maintenance of fixed allowance and variable allowance
- ☑ Standing order deductions and variable deductions
- ☑ Auto calculation of Over Time, EPF, ETF, MSPS, PAYE or custom defined
- ☑ Gratuity Calculation
- ☑ Lump Sum Payments
- ☑ C forms, R4 Forms , six month returns , T9 PAYE Annual and T10
- ☑ Preparation of bank transfer file (SLIPS) for auto bank transfer process
- ☑ Electronic Transfer for EPF and ETF
- ☑ Unlimited no of loans maintenance
- ☑ Multi User with User Levels
- ☑ Report Customisable
- ☑ Active Employees List
- ☑ Terminate and In-Active Employees List
- ☑ Employees by Services
- ☑ Employees Conformation for the Month
- ☑ New Recruitments List
- ☑ Latest Reassignment List
- ☑ To be Conform Employees List
- ☑ Birthday List
- ☑ Employees Salary History Report
- ☑ Gratuity Report
- ☑ Employees Movement Report
- ☑ Salary Sheet, Payroll summary
- ☑ EPF, ETF, MSPS and PAYE
- ☑ Over Time, Allowance, Deduction reports
- ☑ Coinage Analysis (Denomination)
- ☑ Loan summary and details
- ☑ many user definable reports

Time & Attendance Features

- ☑ Maintenance of different shifts, rosters
- ☑ Complicated working rules (Daily, monthly and annual)
- ☑ Calculation of customized over time hours
- ☑ Online Attendance monitor
- ☑ Multiple departments and job categories
- ☑ User definable leave types (Annual, Casual, medical, short leave etc.)
- ☑ Over time, Late Attendance and Early Departures
- ☑ Head Count and Absentees
- ☑ Leave detail and summary reports and many user definable reports
- ☑ Integrated to payroll module
- ☑ Integrated to barcode, proximity and bio-metric finger capture reader