

HRIS · EMPLOYEE MANAGEMENT

AccSoft HR

Complete HR & Attendance Management

A complete solution covering Human Resources, Time Attendance and Payroll, with powerful features developed in keeping with the local labour regulations of Sri Lanka.

12 modules

ESS through to OT approval

Mobile

Access information on the go

Integrated

Payroll, attendance & biometrics

Since 1998

Local implementation & support

Complete HR Management Suite

1 Employee Self-Service (ESS)

Employees look up personal details, view attendance records, check leave balance and apply for leave without HR intervening.

3 Leave Approval

Track and approve leave requests through a transparent, automated workflow and maintain accurate leave records.

5 Recruitment Module

Covers the whole life cycle from job posting to candidate shortlisting and interview scheduling.

7 Document Library

Centralised digital storage of all HR documents, policies and forms for authorised personnel.

2 Admin Dashboard

Keeps management in full control over the entire HR cycle, delivering easy decision-making and optimised process management.

4 Performance Evaluations

Manage KPIs, goals and review processes. Track productivity, identify training needs and reward top performers.

6 OT Approval

Streamline overtime approval workflow with accurate counting, in line with labour regulations.

8 Notice Board & Memos

A common notice board for announcements, company updates and interoffice memos.

More Capabilities

9 Letter Templates

Customise offer letters, appointment letters, warnings and more from pre-defined templates.

10 Meetings & Events

Keep meetings, events and training sessions on schedule with built-in calendar functions.

11 Mobile Support

Optimised for mobile and tablet devices so staff and managers can work on the go.

12 Seamless Integration

Integrated with Payroll, Time Attendance and biometric readers, with all data stored centrally.

ONE SYSTEM, END TO END

From attendance to payslip, automatically

Time Attendance

Rosters, working rules and OT from actual attendance

Biometric Readers

Fingerprint and face recognition devices feed data in

AccSoft Payroll

EPF, ETF and APIT handled in the payroll system

Built for Sri Lankan Companies

- ✓ Configured to Sri Lankan working hours, overtime rules and leave entitlements
- ✓ Adjustable when labour requirements change
- ✓ Leave, no-pay and OT details transfer directly to payroll, no re-entry
- ✓ Suitable from small offices to organisations with thousands of employees
- ✓ Local support in Sinhala and English by phone, remote access or visit

Request a Demo

Pricing depends on employee count and the modules you need, starting USD 4/-. Setup, including employee details and leave policies, is completed quickly by

Call 0777 554 225

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