

# AccSoft ERP

Mid-market ERP Solution

ERP.LK

"Complex tasks made easy"



# AccSoft ERP

AccSoft ERP is an integrated mid-market Enterprise Resource Planning software to handle all key financial & business applications of a company in an all-inclusive, neat and tidy manner.

It offers a full spectrum of features that handles all aspects of a business from Accounts Receivable, Accounts Payable and Inventory Control to a fully integrated General Ledger. Further it supports Manufacturing, Engineering and Workshop Management of a business Organization.

AccSoft ERP is readily geared to meet the financial management needs of an Organizations comprising of multiple companies, multiple locations and multiple departments.

AccSoft ERP is ready to adapt to suit the way your Organization works. It's able to integrate with your Organization's current workflow, while providing powerful controls to improve your financial & business management requirements.

Concept & Architecture of the AccSoft ERP is a result of fifteen years extensive market survey carried out by AccSoft Solutions (Pvt) Ltd. A team of Accountants and IT Professionals were instrumental in developing this global product.

In our market survey we found unique requirements by local customers which are not addressed in international packages. Features like Post-dated Cheques, Return Cheque Management, ever changing local tax regulations (VAT, NBT & SVAT etc.) are some of them. Additionally customers wanted very strict user controls to suit local environment which are all considered in AccSoft ERP. Further compliance with Accounting Standards is another important aspect of our Enterprise Resource Planning software.

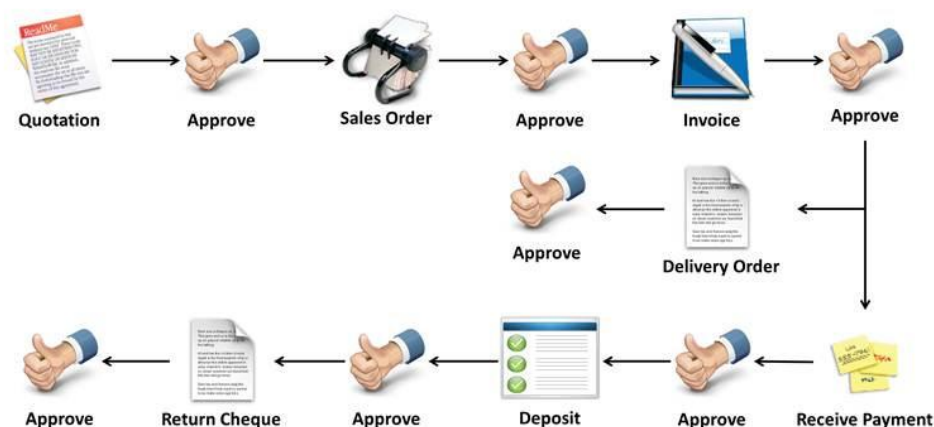
## Key Features

- Sales Order Management & Receivables
- Purchase Order Management & Payables
- Advanced Inventory Control with Multiple Warehouse & Serial Number Tracking
- Advanced Accounting & Financial Management
- Manufacturing Module
- Engineering Module
- Workshop Module
- Fixed Assets Register

## Sales Order Management & Receivables

Controlling receivables and communicating with customers is critical to a business. AccSoft ERP helps nurture your relationships with these important people with tools that helps to manage. It helps setup credit limits, controls on Overdue Invoices etc. Also AccSoft ERP provides timely reports to follow up debtors. By providing enhanced features like Post-dated Cheques and Return Cheque Management it adds value to your business.

With the easy to use Sales Order feature you can accept orders and track Back Orders efficiently to serve the customers well. With Sales Margin Reports you know how much exactly each Customer, Product & Salesperson contributes to the Organization.



- Prepare Professional Looking Quotes to Customers & Follow-up unclosed Quotes
- Convert Quotes to Sales Orders Easily
- Raise Invoices against Sales Order and Track Unclosed Sales Orders
- Supports Barcode Readers
- Strict Credit Controls on Invoicing
- Controls on Price Changes, Discounts, etc.
- Dispatch Notes will Help to Track Undelivered Goods
- Settle Debtors by Raising Receipts
- Track Post-dated Cheques
- Manage Return Cheques
- Credit Notes & Sales Returns
- Fully Compatible with Local Taxes VAT, NBT & SVAT etc.
- Maintain Full Details of your Customers
- Customer Centre to Handle all Customer Related Functions in One Window
- Handle Multiple Price Lists & Quantity Discounts\*\*
- Send Periodic Statements to Customers
- Send Notifications to Customers who have Defaulted Payments

### More than 60 Reports & Graphs

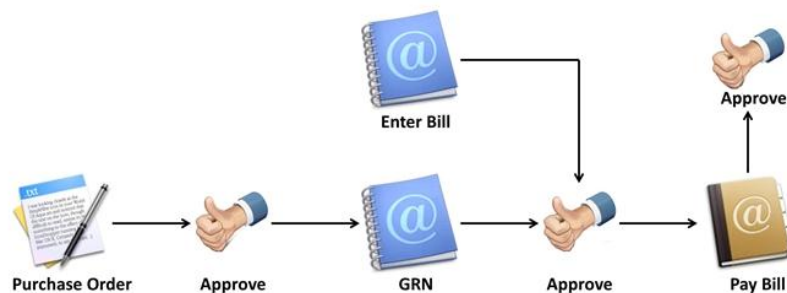
- Analyse Debtors with Ageing
- Reconcile Debtors with History Report
- Follow up Customers on time with Overdue Invoice Reports
- Post-dated Cheques by Customers
- Analyse Sales by Item / Customer / Rep with Margins
- Rep Collection Report for Commission Calculations
- Unclosed Quotes & Sales Orders

## Purchase Order Processing & Payables

Suppliers are key stakeholders in a business, and retaining reliable suppliers is important for business success. Losing good suppliers can be a weakness, and disrupt production and/or the delivery of services.

Supplier Chain Management is an on-going process within a business. It seeks to reduce risk in the purchasing process, and maximise value from the supply chain.

AccSoft ERP helps to manage the Supplier Chain with better informed decisions. Reports like Overdue Bills and Age Analysis will give a quick idea that needs attention to pay. Purchases history will give information with regards to which supplier sends goods on time and cheaper in price. Open Purchase Orders are useful in tracking orders not yet received.



- Prepare Professional Looking Purchase Orders
- Convert Purchase Orders Directly to GRNs
- Controls on Purchase Order Quantities Exceeding the GRN
- Handles Purchase Returns
- VAT, NBT & SVAT Compatibility
- Settle Suppliers with Pay Bills
- With Enter Bills Option Update Accrued Creditors with Due Dates
- Supplier Centre to Handle all Supplier Related Functions in One Window
- Maintain Full Details of Suppliers

More than 40 Reports & Graphs

- Analyse Creditors with Ageing Summary
- Reconcile Creditors with History
- Ascertain Suppliers Outstanding with Unpaid Bills
- Purchases by Item & Supplier Summary
- Purchases by Division & Location Summary
- Outstanding Purchase Orders by Supplier

## Advanced Accounting & Financial Management

Treasury management is an important aspect of a business. Cash flow projections give a general idea of where the business is heading to.

MIS is very important for day to day controlling activities and useful tool for short-term and long-term planning. With integrated General Ledger AccSoft ERP gives crucial Management Reports by click of a button. Budget compares with Actuals will give a comprehensive analysis to take controlling measures. P & L analysed by Profit Centres and Projects will give useful information on better performing segments of your business.

With AccSoft ERP statutory auditing and submission of VAT & NBT returns are never a worry.



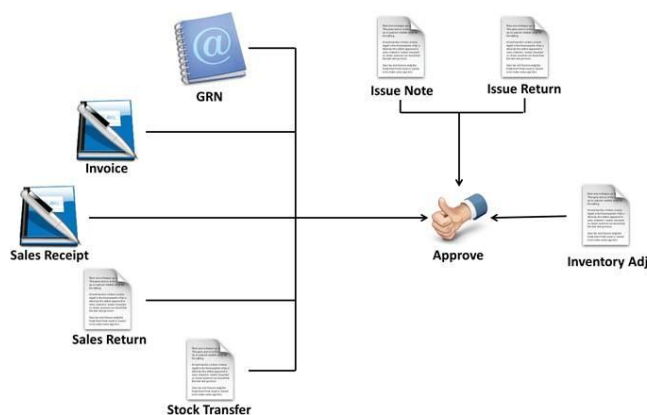
- Make Payments Using Cheque Entry
- Print Cheques Using the Standard Cheque Books and Standard Printer
- Customize and Print Vouchers
- Handles Petty Cash & IOUs
- Extremely User-friendly Bank Reconciliation Window
- Adjust & Correct Accounts with Journal Entry
- Recurring Entries to Help with Transactions that Repeat Frequently
- Accounting Centre to Handle all Accounts Related Functions in One Window
- General Ledger Integrates Seamlessly with Cash Book, Purchases, Inventory, Manufacturing, Engineering and Workshop Modules.

### More than 50 Reports & Graphs

- Trial Balance
- Profit & Loss Account with Comparisons
- Profit & Loss Budget vs Actual with Variance
- Profit & Loss by Profit Centre
- Profit & Loss by Jobs or Projects
- Balance Sheet with Comparisons
- Cash Flow Projections
- Cash Book Analysis
- Petty Cash Book Analysis
- Detailed Bank Reconciliation Report
- Journal Reports to Check Double Entry
- Transaction Detail Report
- General Ledger Report
- Chart of Account List

## Advanced Inventory Management

Managing Inventory is essential to an Organisation. Over stocking will lead to excess storage requirements and additional financial cost. Under stocking will lead to loss of sales & customers. AccSoft ERP helps Organisation to keep stocks to an optimum level with re-order level report and prompt reminders. With Multiple Location feature you are totally in control of stocks. By providing Age Analysis and Slow Moving Report, AccSoft ERP will alert what products need attention, “maybe it’s time for a special promotion.”



- Maintain Inventory List with Details & Pictures
- Supports Multiple Locations & Warehouses
- Handles Consignment Stocks
- Serial Number & Warranty Tracking \*\*
- Tracks Finished Goods, Raw Materials, Packing Materials, etc.
- Real-time Updating of Inventory
- Track Inventory on Purchase Orders and Sales Orders
- Reserve Inventory to Customers

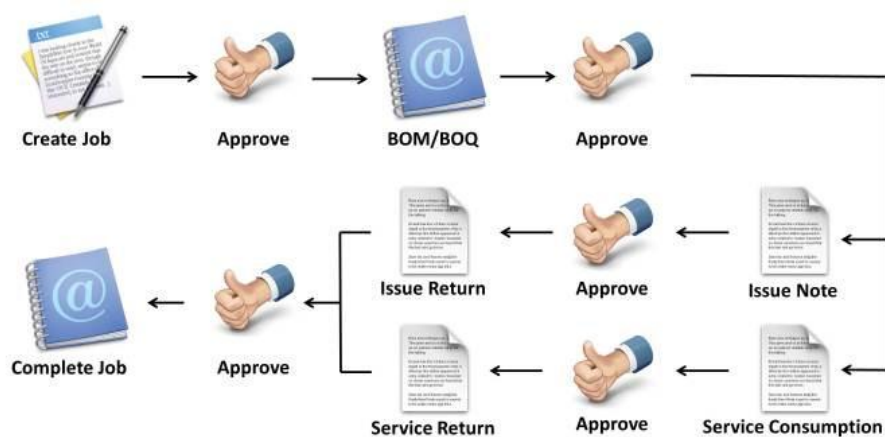
- Tracks Goods Invoiced but not Delivered
- Supports Barcode Readers
- Inventory Centre to Handle all Inventory Related Functions in One Window
- Handle Multiple Price Lists & Quantity Discounts \*\*
- Fully Integrated with Accounting, Purchases, Sales, Manufacturing, Engineering and Workshop Modules

#### More than 50 Reports & Graphs

- Stock Valuation by Cost & Market Price
- Re-order Level Report
- Quantity Balance by Locations
- Stock Out on Consignments
- Detailed Reports to Track Serial Numbers
- Bin Card Analysis & Movement Summary Report
- Stock Age Analysis
- Slow Moving Stock Report
- Stock Taking Work Sheet
- Margin by Product Report

## Manufacturing / Engineering \*\*

Controlling Estimates (BOM/BOQ) against actual usage is never easy. Without proper control you may not know where jobs are heading to. With AccSoft ERP we give comprehensive tools to control Estimates with Actuals for Materials, Labour and Overhead which will help to take preventive measures. By controlling Estimates by Stages you can be precise in making decisions. AccSoft ERP's standard Item Assembly module will make creating standard Estimates easy.



- Create Estimates Using BOM & BOQ
- Strictly Monitor BOM / BOQ Against Stock Issues
- Monitor BOM / BOQ with Labour & Overheads
- Comprehensive Work-in-progress Management
- Supports Standard Item Assembly or Formulas
- Track Stages

### More than 40 Reports & Graphs

- Estimates vs Actual Report for Materials, Labour & Overheads
- Job Status Report
- Profitability by Job
- Job Wise Issue Report
- Work-in-progress Report
- Stage wise Issue Report

## Workshop \*\*

AccSoft ERP is designed to enhance the efficiency of Workshops & Spares Center by handling complete lifecycle of a Repair Job. It makes Job Costing, Inventory, Invoicing and Controlling Jobs easy. It will help retain Customers by providing a better service and maximise profitability.



- Search warranty details by Customer, Invoice No or Serial Number
- Create Repair Jobs
- Estimate Spare Parts & Labour Requirement
- Prepare Quote to Customer
- Issue Spare Parts & Allocate Labour based on Estimate
- Update Status of the Job
- Complete Job and Invoice

### More than 20 Reports & Graphs

- Job Status Report
- Work-in-progress Report
- Jobs not Invoiced Report
- Job Estimate vs. Actual analysis for Material & Labour
- Material Issue Details
- Profitability by Job

## General Features

### VAT, SVAT & NBT Compatibility

AccSoft ERP is totally localised software which complies with local tax regulations. With ever changing and complex tax schemes AccSoft ERP moves you forward. Any future changes of tax regulations will be taken care of.

### Job & Project Costing

AccSoft ERP provides allocation of income & expenses to Jobs & Projects which will enable to track profitability by each Job.

### Comprehensive Audit Trails

Though editing transactions are not recommended, sometimes it may be useful for certain users to have privileged rights. Audit Trail will provide detailed activities of users.

### Reminders

AccSoft ERP will provide alerts to users on important activities to be performed. Things such as Overdue Invoices and Supplier Bills, Items to Re-order, PD Cheques to deposit are few of them.

### Handling Profit Centres

AccSoft ERP provides allocation of income & expenses to different Profit Centres which will enable tracking profitability by each segment of business.

### Budgeting

With monthly Financial Budgeting it's easy to control Actuals and obtain a detailed analysis report.

### User Password Management

A comprehensive User Security Management in AccSoft ERP will give controls up to field level. Administrator can set up users precisely with areas of access for transactions & reports.

### **Digital Document Approval to Enable Smooth Workflow in an Organisation**

You may enable this feature for certain documents. This will control certain activities only with higher authority. Eg Exceeding Credit Limits, Invoicing for Unpaid Customers etc.

### **Multi User & Multi Company with Remote Access**

Only the hard disk space is your limitation. AccSoft ERP supports Multiple Companies with unlimited users from anywhere. (Purchase of license required)

### **Exporting Reports**

All reports are directly exportable to PDF, MS Office and Open Office.

### **Email Documents**

It is possible to email any documents. This feature enables PO, Invoices etc. to be emailed directly without any hassle, which integrates with standard email client.

### **Supports Third-party Application Integrations**

System supports seamless read and write access to third-party softwares. Which enable to plug-in other softwares to AccSoft ERP

### **Drill Down Reports**

Extremely user-friendly feature which makes life easy. All AccSoft ERP reports can be drilled down up to source documents.

### **Backing up Data**

Your company data is the most important thing which needs to be backed up on a daily basis. With AccSoft ERP's Easy Backup you may take backup of the data file without interrupting other's work. Also AccSoft ERP features a compulsory backup function which needs to be setup by an administrator. In given number of days if a backup is not taken it will alert users and after expiration of the stipulated number of days users are not allowed to log in to the system.

### **Advanced Reports & Graphs**

AccSoft ERP has an inbuilt tool to customise reports, which allows the users to add fields, filter, group by criteria and formulas etc. With this powerful tool users can create own reports and memorise them for future use. Most of these reports are directly convertible to graphs.

### **Centres**

With different Centres it is easy to find information all in one place. Eg: Customer Centre will provide all information related to Customers in one place. AccSoft ERP also provides Supplier, Inventory and Accounts Centres to make life easy.

## Add-on Modules (to be purchased separately)

### **Multi Currency Compatibility**

Expand your business internationally. With Multi Currency feature enabled you are not bound to transact in one currency.

### **Serial Number & Warranty Tracking**

Now you can buy and sell items which needs to track Serial Numbers of products. At any time system will give stock balance detailed by Serial Numbers

### **Multiple Price Levels & Quantity Discounts**

With AccSoft ERP now you can maintain Multiple Prices for one item which is linked to a customer (i.e. Whole Sale Price, Cash Price etc.). Also you can give Quantity discounts on purchasing to encourage customers to purchase more quantities.

### **Document Attachment Module**

With AccSoft ERP it's possible to attach files to transactions and master files. A customer agreement could be attached to Customer File or an Invoice while a picture could be attached to the Item Master file.

### **Consolidation of Accounts**

You may have multiple companies which needs to be amalgamated in order to see group results. AccSoft ERP will provide you with a Consolidated P & L and Balance Sheet

### **Fixed Assets Module**

AccSoft ERP has a simple Fixed Assets Module which is not fully integrated. This enables users to maintain Fixed Assets register reconciled to the account balances. It calculates depreciation on periodic basis.

### **Auto Schedule & Email Reports**

Each user may define what reports need to be emailed on given schedules. This helps as a reminder to go through important reports and would be useful if you are out of office.

## Other Products



### QB.LK

Accounting Software for SME to handle General Ledger, Cash Book, Sales & Debtors, Purchases & Creditors and Inventory Control

### AccSoft Payroll

### PAYROLL.LK

AccSoft Payroll fully complies with local statutory requirements. It's integrated to Time Attendance module & Fingerprint Reader.

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